



2019 AFCC Fall Conference

Integrating Research into Practice and Policy: The Impact on Families and Children

Oct. 31 – Nov. 2, 2019 | Pittsburgh, Pennsylvania | Omni William Penn Hotel

Exhibit Tables and Advertising Opportunities

About AFCC

The Association of Family and Conciliation Courts is an interdisciplinary and international association of professionals dedicated to improving the lives of children through the resolution of family conflict. Founded in 1963, AFCC includes over 5,000 members from more than 25 countries around the world. For more than 50 years, AFCC has served as a leader in family court innovation and reform the areas of parenting coordination, mediation, child custody evaluation, family law education, and domestic violence. AFCC members receive a print and electronic subscription to *Family Court Review*, the world's leading interdisciplinary family law journal, published by Wiley-Blackwell. Learn more about AFCC at www.afccnet.org.

About the Conference

Join AFCC in downtown Pittsburgh for an outstanding interdisciplinary program, featuring the latest research, programs, policy and practice. This year's conference program addresses topics including trauma, addiction, alienation, child sexual abuse, parenting coordination, and family violence. Join AFCC for this outstanding event.

AFCC expects approximately 300-350 attendees, including AFCC leadership, conference participants and faculty.

- This program is geared toward interdisciplinary professionals working with families experiencing separation, divorce and child custody issues. These professionals include attorneys, mental health professionals, custody evaluators, parenting coordinators, mediators, judges, court services, and court connected program staff.

Hotel and Lodging

Located in the heart of the downtown business district, the Omni William Penn Hotel is a historic landmark elegantly renovated for the 21st-century traveler. The hotel is just steps away from many different cultural venues, a variety of shopping, and the Pittsburgh Metro Rail System!

The Omni William Penn Hotel is offering a special rate to conference attendees of \$155/night for single or double occupancy. On October 8, 2019, any unreserved rooms in the AFCC block will be released and the special rate will no longer be guaranteed. **Rooms frequently sell out before the room block is released!** Make your reservation online at www.afccnet.org or call 1-800-843-6664 and mention group code AFCC.

Exhibit Onsite

Onsite exhibits offer the best opportunity to introduce your products and services to the interdisciplinary community of professionals who attend AFCC conferences. Onsite exhibits include:

- One six-foot table with two chairs in the exhibit area
- One conference registration* (sessions, materials, food and networking functions)
- Recognition and link in the *AFCC eNEWS*, a digital newsletter with over 18,000+ subscribers
- Listing on the conference mobile app and website
- Promotion via AFCC social media channels

The exhibit area will be located on the 17th floor foyer in a high traffic area, near the AFCC registration desk and session rooms. Food and beverage breaks will be placed to draw attendees through the exhibit area.

Exhibit space is sold first-come, first-served. It is to your advantage to register early. The date your payment and agreement are received is one of the factors influencing table placement. Take advantage of the early registration

discount by submitting your agreement and payment by September 8, 2019. Exhibit table rates increase after September 8, 2019. Your agreement and payment in full must be received by October 4, 2019 to be listed on attendee materials. All exhibits must be paid for in full prior to attendance.

\$525 AFCC Member/\$675 Non-Member, payment and agreement received by September 8, 2019.

\$575 AFCC Member/\$725 Non-Member, payment and agreement received after September 8, 2019.

**Exhibits include one conference registration. One additional person may staff the booth or exhibit only, for no additional fee. This person will not receive a name badge and may not attend conference sessions or meal functions. If more than one person plans to attend sessions, an additional conference registration is required.*

Tentative Conference Schedule

Wednesday, October 30, 2019

6:00pm-8:00pm Registration

Thursday, October 31, 2019

7:00am-8:00am Exhibit Set Up
8:00am-5:00pm Registration and Exhibit Forum
8:00am-9:00am Coffee and Rolls for Institute Registrants
9:00am-5:00pm Pre-Conference Institutes
10:00am-10:30am Break
12:00pm-1:30pm Lunch (on your own)
3:00pm-3:30pm Break
5:00pm-6:00pm Welcome Reception

Friday, November 1, 2019

7:30am-5:00pm Registration and Exhibit Forum
7:30am-8:30am Coffee and Rolls
8:30am-10:00am Opening Session
10:00am-10:30am Break
10:30am-12:00pm Workshops
12:00pm-1:30pm Luncheon
1:30pm-3:00pm Workshops
3:00pm-3:30pm Break
3:30pm-5:00pm Workshops
Evening Taste of Pittsburgh (off-site)

Saturday, November 2, 2019

7:30am-3:00pm Registration and Exhibit Forum
7:30am-8:30am Coffee and Rolls
8:30am-10:00am Plenary Session
10:00am-10:30am Break (Foyer)
10:30am-12:00pm Workshops
12:00pm-1:30pm Lunch (on your own)
1:30pm-3:00pm Workshops

Registration Packet Inserts

\$100 AFCC Members / \$150 Non-Members

A packet insert is an economical way to share your information with all conference attendees. Your marketing piece is distributed with all conference registration packets (tote bags). This item can be a flyer or something like a pen or a magnet, as long as it is a single item. Items must be shipped in one box and arrive at the hotel by Monday, October 28, 2019, for packet assembly. Complete shipping instructions will be provided by AFCC six weeks prior to the conference dates. The deadline to register for a packet insert is October 18, 2019.

2019 AFCC Fall Conference Exhibit Agreement Form

Oct. 31 – Nov. 2, 2019 | Pittsburgh, Pennsylvania | Omni William Penn Hotel

Please type or print clearly:

Organization Name: _____

Onsite Exhibitor Name: _____ Email: _____

Coordinator (Main Contact) Name: _____ Email: _____

Phone: _____ Address: _____

City: _____ State/Province: _____ Postal Code: _____

Include Exhibitor contact information on the attendee list?

Yes No Yes, with the following changes: public phone, general email and website:

Please note your selections:

AFCC New Member Special

Join AFCC for the first time for **\$150** (\$10 savings) and pay the member rate for your exhibit!

Exhibit AFCC Member, paid by September 8, 2019, **\$525**

Exhibit AFCC Member, paid after September 8, 2019, **\$575**

Exhibit Non-Member, paid by September 8, 2019, **\$675**

Exhibit Non-Member, paid after September 8, 2019, **\$725**

Packet Insert AFCC Member, \$100

Packet Insert Non-Member, \$150

Total \$ _____

Method of Payment

Visa MasterCard AMEX Discover

Payment in full must be received prior to attendance.

Card Number: _____ Exp: _____ Sec Code: _____

Name on Card: _____ Authorized Signature: _____

Exhibit Cancellation Policy: All requests for refunds must be made in writing. Written notice of cancellation received by fax or postmarked by October 12, 2019, will be issued a full refund minus a \$100 service fee. Written notice received by October 22, 2019, will have the \$100 service fee deducted and the balance issued as a credit for future AFCC conferences, publications, or membership dues. No refunds or credits will be issued for cancellations received after October 22, 2019.

Packet Insert Agreement: Instructions for shipping your packet insert will be sent to the coordinator contact via email approximately six weeks prior to the conference. For those registering less than six weeks from the conference dates, instructions will be sent after your payment has been processed. Packet inserts are limited to ONE box shipped to the conference hotel. Materials must be shipped to arrive at the hotel by October 28, 2019. Shipping fees and any fees incurred for packages arriving early, more than one package, or that are incorrectly labeled are the responsibility of the individual, not AFCC. No refunds will be provided for materials that do not arrive in time for packet assembly. Items arriving late will be placed on the take one table. The deadline to register for a packet insert is October 18, 2019. If you wish to have items printed locally and delivered to AFCC at the hotel, arrange for delivery by October 28, 2019. Items delivered locally must have the complete address information provided by AFCC clearly listed on the outside of the box.

Exhibit Agreement: Exhibitors assume entire responsibility and agree to protect, defend, indemnify and hold harmless AFCC, the Omni William Penn, its owners, and each of their respective parent organizations, subsidiaries, affiliates, employees, officers, directors, and agents against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by the sole gross negligence of sole gross negligence of the exhibitor and their employees and agents. Exhibitors shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies or comprehensive general liability insurance and contractual liability insurance. Exhibitors acknowledge neither AFCC, nor the hotel, nor its owners maintain insurance covering the exhibitor's property and that it is the sole responsibility of exhibitors to obtain business interruption and property damage insuring any losses by exhibitors.

AFCC will not be liable for the fulfillment of this agreement if exhibit space cannot be provided due to damage to the building or exhibit space by fire, water, smoke, accident, strikes, the authority of law, or any other cause beyond its control. AFCC will, in the event of cancellation due to one of those causes, reimburse exhibitors for the exhibit fees less all legitimate expenses incurred by AFCC in connection with the exhibits. Exhibitors are responsible for any charges incurred for any special services or requirements including, but not limited to, electrical service, power strips and extension cords, audio-visual equipment, internet or telephone lines.

Exhibitors must confine all demonstrations and promotional activities to their exhibit space. No signs or displays may be placed in common or conference areas. Exhibitors are responsible for obtaining any necessary state or local permits, licenses, or certificates. AFCC is not able to accommodate splitting or sharing of exhibit tables or conference registrations. Anyone attending a conference function must be registered for the conference and must wear their name badge at all times. Shipping instructions for exhibit materials will be provided approximately six weeks prior to the conference. All shipping and storage fees are the responsibility of the exhibitor.

A signed exhibit agreement and payment in full must be received before participation can be confirmed or a space is reserved. Specific table assignments will be made at the discretion of AFCC, taking into consideration sponsorship and advertising participation, order in which agreement and payment were received and other necessary conditions.

AFCC reserves the right to determine which exhibitors to accept based upon space limitations, relevance, appropriateness, timeliness, or other similar criteria. All accounts must be paid in full prior to the conference. Participation implies acceptance of the terms listed herein.

I understand that AV costs, such as electrical, internet, and packaging handling, are not included and may require an additional fee paid to the hotel or an AV service provider. Such fees will be at the exhibitor's expense. AFCC is not responsible for any additional costs.

Signature _____ **Date** _____

Please return completed signed form and payment to:
AFCC | 6525 Grand Teton Plaza | Madison, WI 53719 | nellickson@afccnet.org | Fax: 608-664-3750

Questions?

Contact Nicole Ellickso, by phone at 608-664-3750 or email at nellickson@afccnet.org.