



Instructions for Online Certificates of Attendance

Certificate of attendance for AFCC 13th Symposium will be available online 11/16/2018.

Follow the instructions below to print your certificate of attendance:

1. Go to www.afccnet.org.
2. Click **LOGIN** located on the dark tool bar, in the upper right hand corner.
 - If you don't know your password, click "Reset password."
3. Click on **Member Center** located on the horizontal blue menu bar at the top.
4. A white drop-down menu will appear. Click **Your Profile**.
5. Click the **Purchases** tab under your name.
6. Click **Events** on the left-hand side.
7. Find the 13th Symposium click the blue box to the right that says **Details**.

If you did not pre-select sessions (you'll see after clicking the details button there won't be any sessions listed below, only the certificate of attendance). Please click the blue box called "**Add Session+**" on the right side, add the sessions you attended. If you did select sessions in advance but went to other session than what you have listed, please contact the AFCC office to swap those sessions out.

8. Click on the blue box called **Download Certificate**. *If you do not see the "download certificate" button, that means you did not purchase a certificate, please contact the AFCC office to purchase a certificate.*
9. Click **OK** when it asks "download file to your computer"?
10. Another box may pop up asking to save or open, click whichever you prefer and a PDF of your certificate of attendance will pop up.

If you notice that sessions you attended at the conference are missing from your certificate or have any troubles following the steps above, please call the AFCC office at 608-664-3750 or email nellickson@afccnet.org and a staff member will be happy to assist you.

AFCC 13th Symposium on Child Custody offers continuing education opportunities as follows:

Please include this page when submitting your Certificate of Attendance for CE/CLE credits

Psychologists:

- AFCC is approved by the American Psychological Association to sponsor continuing education for psychologists. AFCC maintains responsibility for this program and its content. The program is eligible for up to 17.5 hours of continuing education. All sessions are eligible except for Workshop 16.

Mental Health Professionals:

- This program is Approved by the National Association of Social Workers (Approval #886478123-8091) for up to 17.5 continuing education contact hours. NJ, ID, and OR do not recognize NASW National Approval, applications can be submitted to NASW State chapters. NY, MI, and WV do not accept National CE approval programs and require individual program/provider application processes.
- If you are a LMFT, LPC, or other mental health professional, you may use the AFCC Certificate of Attendance to verify attendance at conference sessions and apply for continuing education credits with your accrediting institution.

Mediators:

- All conference sessions are eligible for continuing education units through the Association for Conflict Resolution (ACR).

California Custody Evaluators and Mediators:

Pursuant to California Rules of Court, rules 5.210 (f)(1)-(2)-(g)(1)(A)-(E)(2), the outline or agenda submitted satisfies the requirement of the rule for 17.5 hours toward initial 40 hours child custody mediators, recommending counselors, evaluators and directors training, and annual 8 hours of update training.

Pursuant to California Rules of Court, rules 5.225 (d)(1)-(21), the outline or agenda submitted satisfies the requirement of the rule for 17.5 hours toward initial 40 hours Evaluator training, and annual 8 hours of Evaluator Training.

Pursuant to California Rules of Court, rules 5.215/5.230 (d)(1)(a)(i)(iii)(iv)(1)(v)(a)-(k), (d)(2), the outline or agenda submitted satisfies the requirement of the rule for 17.5 hours toward initial 16 hours domestic violence training for child custody mediators, recommending counselors, evaluators and directors training, and annual 4 hours of update training.

Lawyers:

- The Colorado Supreme Court, Office of Continuing Legal & Judicial Education has approved the program, all institutes and sessions included, for up to 21.0 (total # of hours divided by 50 minutes) general credit hours (0 Ethics Credit). Course ID: 765236. CO attorneys and judges may report CLE credits earned at this symposium by logging into the online CLE Transcript at <http://www.cletrack.com>. For a copy of the Affidavit, please contact nellickson@afccnet.org.
- The Kansas Continuing Legal Education Commission has approved this program, all institutes and sessions included, for up to 21.00 (total # of hours divided by 50 minutes) CLE hours (0.00 Ethics/Professionalism hours, 0.00 Law Practice Management hours). Activity # 148726. Kansas attorneys and judges must sign and return an affidavit to the Kansas CLE Commission, for a copy please contact nellickson@afccnet.org.
- The Missouri Bar-MCLE has approved the program for up to 7.2 Total Credit Hours for the Pre-Symposium Institutes 1-4 on Nov. 8. Also approved is 13.8 Total Credit Hours (Opening Session, General Session, Workshop 1-38) and 1.8 Ethics Credit Hours (Workshop 22) for the Symposium on Nov. 9-10.
- The State Bar of Texas-MCLE has approved this program, all institutes and sessions included, for up to 17.50 Accredited CLE Hours and 1.50 Ethics Hours (Workshop 22). Email your BarCard # and which sessions you attended to nellickson@afccnet.org after the symposium to receive MCLE credit
- Utah State Board of Continuing Legal Education, Utah Law and Justice Center has approved this program, all institutes, and session included, for up to 17.5 CLE Credits including 1.5 Ethics Credits (Workshop 22), and 6.0 Professionalism & Civility. Email your Utah State Bar Number to nellickson@afccnet.org after the symposium to receive CLE credit.