





2023 Conference on Advanced Issues in Child Custody: Evaluation, Litigation, and Settlement

An exceptional advanced-level training opportunity from two premier family law organizations.

Capital Hilton Washington, DC September 28-30, 2023





2023 Conference on Advanced Issues in Child Custody: Evaluation, Litigation, and Settlement

Sponsored by





The Association of Family and Conciliation Courts and American Academy of Matrimonial Lawyers are excited to be hosting their first completely in-person joint conference in four years! Leading family law experts will offer extended institutes and breakout sessions that address the most challenging issues faced by lawyers, judges, psychologists, custody evaluators, parenting coordinators, mediators, therapists, arbitrators, educators, and others.

This conference offers:

- In-depth two-hour breakout sessions
- Consultation opportunities

- Your choice of four pre-conference institutes
- Networking breakfasts, lunch, and reception

Topics include:

Special trial track

Understanding adults who sexually abuse children

Social science and family law

Parent-child contact problems

Technology and evidentiary issues

Culture and intimate partner violence

Children's stress, trauma, and resilience

Drugs, alcohol, and family court

Program Committee:

Lawrence Jay Braunstein, Esq. Nancy D. Kellman, Esq. Matthew J. Sullivan, PhD Maria Cognetti, Esq. Arnold T. Shienvold, PhD

About the Association of Family and Conciliation Courts

AFCC is an interdisciplinary and international association of professionals dedicated to improving the lives of children through the resolution of family conflict. Founded in 1963, AFCC includes nearly 6,000 members in 35 countries. For more than 60 years, AFCC has served as a leader in family court innovation and reform in areas including parenting coordination, mediation, child custody evaluation, parent-child contact problems, family law education, and intimate partner violence. AFCC members receive a print and electronic subscription to Family Court Review, the world's leading interdisciplinary family law journal, published by Wiley. Learn more about AFCC at www.afccnet.org.

About the American Academy of Matrimonial Lawyers

American Academy of Matrimonial Lawyers (AAML) is a leader in Family Law continuing education, publications, networking and training. Since 1962 AAML has operated as a nonprofit association of Family Lawyers who have experience and concentrate in all issues related to marriage, divorce, child custody and visitaannulment, prenuptial and postnuptial agreements, matters affecting unmarried cohabitants, business valuation and property distribution, alimony, and support. The nearly 1,500 Family Lawyers who have earned the distinction of AAML Fellowship, practice throughout the United States. Learn more at www.aaml.org.

Program at a Glance

Thursday, September 28, 2023

7:30am-5:00pm	Registration
7:30am-5:00pm	Exhibit Forum
7:30am-8:30am	Breakfast
8:30am-12:00pm	Pre-Conference Institutes 1-4
12:00pm-1:15pm	Lunch (on your own)
1:15pm-2:45pm	Opening Plenary Session
2:45pm-3:00pm	Break
3:00pm-5:00pm	Concurrent Sessions 1-5
5:00pm-6:00pm	Welcome Reception

Friday, September 29, 2023

7.30am 5.00nm

7:3uam-5:uupm	Registration
7:30am-5:00pm	Exhibit Forum
7:45am-9:00am	Breakfast
9:00am-10:00am	Keynote Address
10:00am-10:30am	Break
10:30am-12:00pm	Plenary Session
12:00pm-1:30pm	Networking Luncheon
1:45pm-3:45pm	Concurrent Sessions 6-10
4:00pm-5:00pm	Consultation Groups
Evening	Dine Arounds

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Saturday, September 30, 2023

7.30 am - 12.45 nm

7:30a111-12:43p111	Registration
7:30am-12:45pm	Exhibit Forum
7:45am-8:30am	Breakfast
8:30am-10:30am	Concurrent Sessions 11-15
10:30am-10:45am	Break
10:45am-12:45pm	Concurrent Sessions 16-20

Registration

Thursday, September 28, 2023

7:30am-5:00pm Registration

7:30am-5:00pm Exhibit Forum

7:30am-8:30am Breakfast

8:30am-12:00pm Pre-Conference Institutes

Trial Track

1. From Intake to Court

This institute will address how attorneys analyze a case from the moment the client calls for a consultation until the court calls the case for trial. Presenters will discuss issues including client interviewing and counseling, managing client expectations, analyzing case facts, selecting and working with a mental health consultant, preparing for the child custody forensic evaluation, critically evaluating a child custody evaluation, conducting discovery and depositions and motion practice, and preparing for trial. Presenters will discuss how to recognize settlement opportunities at each stage of the proceedings.

Arnold T. Shienvold, PhD, Riegler, Shienvold & Associates, Harrisburg, PA

Dawn Smith, Esq., Evolve Family Law, LLC, Tucker, GA

Lawrence Jay Braunstein, Esq., Braunstein & Zuckerman, White Plains, NY

2. Profiles in Custody: Social Media and Family Law

Navigating data from text messages, co-parenting apps, and emails is already a feat in and of itself. Social networking sites (SNS) data can be invaluable when it comes to forming and informing hypotheses regarding each party's current and past functioning, the relationships and communication styles between parties, and the level of insight parties have into their own contributions to conflict. This institute will focus on processes for verifying, collecting, and considering data and will also focus on authenticity, relevance, and avoiding hearsay.

Chris Mulchay, PhD, Asheville Testing, Asheville, NC Adam John Wolff, Esq., Alter, Wolff & Foley, LLC, New York, NY

3. Thinking about Stress, Trauma and Resilience in Children of Divorce: What Can You Do?

Seventy-five percent of children whose parents divorce do as well or better than children in intact families. However, the other 25% may be exposed to chronic high conflict between their parents, intimate partner violence, child maltreatment, and/or poor and compromised parenting, any of which can result in poor coping and adjustment. In this institute presenters will differentiate trauma and stress, describe clinical and legal interventions that can help children manage stress and trauma, and describe how legal and mental health professionals can be part of the solution, not the problem.

Robin M. Deutsch, PhD, ABPP, Newton, MA Louise Truax, Esq., Reich & Truax, PLLC, Southport, CT

4. Advanced Ethical, Evidentiary, and Methodological Issues

The presenters, a forensic psychological consultant, and a trial lawyer, will discuss the ethical, methodological, and evidentiary issues presented when mental health professionals serve as experts in contested custody litigation. The professional roles to be discussed in detail will be those of evaluator and work product reviewer. The evidentiary issues to be discussed will focus on hearsay predicates for expert opinion testimony.

David A. Martindale, PhD, ABPP, Forensic Psychological Consultant, St. Petersburg, FL **Timothy M. Tippins, Esq.**, East Greenbush, NY

12:00pm-1:15pm Lunch (on your own)

1:15pm-2:45pm Opening Plenary Session

Family Justice Reform: Values, Services, and Science in a Politicized Environment

The family justice system has long been steeped in politics. In recent years, in the context of polarized political movements worldwide, practitioners and their clients have been increasingly impacted by outlying values that influence policy and practice. Advocates, including policy makers and scholars, too often weigh in with contradictory claims about issues such as shared parenting, intimate partner violence, and parental alienation, creating false binaries that hinder true problem-solving for families in conflict. Moreover, policies influenced by advocates may especially harm lower income families by shifting and defunding needed services. This panel will examine the values and science that underpin family law policy advocacy, consider its impact on services, and explore models that fortify effective, individualized problem-solving.

Rebecca Henry, Esq., Battered Women's Justice Project, St. Paul, MN Matthew J. Sullivan, PhD, Santa Cruz, CA Moderator: Stacey Platt, Esq., AFCC President, Chicago, IL

2:45pm-3:00pm Break

3:00pm-5:00pm Concurrent Sessions 1-5

Trial Track

1. Evidentiary Considerations with Mental Health Experts in Child Custody Litigation

Mental health experts can play a significant role in child custody litigation. Rules of evidence, the reliability and validity of experts' methods, theories, and opinions; and the relevance and helpfulness of experts' opinions to the court are some of the critical evidentiary issues that judges, lawyers, and experts must consider in performing their roles. In this interdisciplinary session, the presenters will explore these issues with particular attention to concepts, practices, and theories that are likely to raise evidentiary concerns.

Hon. Kevin M. Duffan, 2nd Judicial Circuit, Virginia Beach, VA Adam John Wolff, Esq., Alter, Wolff & Foley, LLC, New York, NY Kathleen McNamara, PhD, Independent Practice, Fort Collins, CO

2. Authentication of Digital Media in Child Custody Cases: Checking the Evidence

Technology is a significant part of everyday life. Most everyone has an email address, a cell phone, and access to social media. Cell phones are the epicenter of communication – and often primary storage for voicemail, email, text messages, audio, and video recordings and photos. In family court matters, digital evidence is relied upon for a variety of reasons, including as proof of allegations in custody cases. However, not all digital evidence is reliable and not all digital evidence is legitimate. This session will explore important considerations for reviewing and authenticating data that tells a story before relying on it and presenting it to the court.

Simon Ragona III, The NGH Group, Inc, NY

3. Just Say No? Drugs, Alcohol, and Family Court

This session will focus on how to proceed when substance use issues are present in a child custody case. Due to lack of understanding about addiction, courts often impose conditions and interventions that are contrary to best practices and addiction research. Uninformed court responses can destabilize parent-child relationships, negatively impact co-parenting, and unwittingly harm family systems. Drawing on the latest research and neuroscience, this session will help attorneys, judges, and mental health professionals to set realistic expectations, effectively manage relapse, and implement safeguards to protect children and parents. Practical science-informed tips will also be provided for attorneys, evaluators, clinicians, and experts to use when navigating these challenging cases.

Stephanie Tabashneck, PsyD, Esq., Center for Law, Brain and Behavior, Harvard Medical School, Petrie-Flom Center, Harvard Law School, Cambridge, MA

4. Current Controversies in Understanding and Intervening with Parent-Child Contact Problems

Interventions are increasingly being court-ordered to address the distress and turmoil that occurs when a child resists or refuses contact with a parent. The complex family dynamics in these cases present enormous challenges to legal and mental health professionals. The controversies surrounding the efficacy and safety of these interventions has reached a fever pitch as evidenced this last year in the passage of Kayden's Law and the issuance of a joint statement of AFCC and the NCJFCJ. These public policy initiatives take very different approaches to intervention and training in these cases. This session explores these controversies and uses case examples to demonstrate how evidence-informed intervention models can be applied safely and effectively to the spectrum of types of matters involving parent-child contact problems. Presenters will highlight family systems-based interventions and the court's role in structuring, sequencing and monitoring interventions to optimize progress.

Matthew J. Sullivan, PhD, Santa Cruz, CA

5. Developmentally Appropriate Parenting Plans: Stepping It Up When There Are Allegations of Intimate Partner Violence

Challenging cases often involve allegations of intimate partner violence. Some parents may want to eliminate contact between the children and the other parent. Parents without contact often want it immediately restored. Presenters in this session will discuss parenting plans when contact has been limited due to the allegations of intimate partner violence, including coercive control. Using a developmental framework, a model for stepping up contact based on safety and accountability will be applied to clinical and legal interventions.

Robin M. Deutsch, PhD, ABPP, Newton, MA Louise Truax, Esq., Reich & Truax, PLLC, Southport, CT

5:00pm-6:00pm Welcome Reception

Thank you to our sponsors, OurFamilyWizard and Soberlink for their role in making this conference possible!





Friday, September 29, 2023

7:30am-5:00pm Registration

7:30am-5:00pm Exhibit Forum

7:45am-9:00am Breakfast

9:00am-10:00am Keynote Address

Understanding Adults Who Sexually Abuse Children

What makes adults who sexually abuse children think and act in the way they do? For many, the answers to these questions are unimaginable but for judges, attorneys, and mental health professionals those answers are critical to the correct assessment of risk and defensible decision making. This presentation aims to dispel some of the common myths that surround the behavior of adult perpetrators and explain how they develop and maintain their deviant sexual arousal to children.

Graham Hill, PhD, Crimlogic Ltd, London, UK

10:00am-10:30am Break

10:30am-12:00pm Plenary Session

Technology and Evidentiary Issues in Child Custody Cases

Child custody evaluators, attorneys, and judges regularly confront issues regarding the validity and authenticity of information that is provided to them. Increasingly, this information is in the form of a text message, an email, a video, or a digital recording. But with the advancements in technology, how can anyone be sure that the evidence provided is authentic and reliable? This moderated panel discussion will address how child custody evaluators, attorneys, judges, and technology experts confront the issue of authenticity, and the criteria they utilize.

Simon Ragona III, The NGH Group, Inc, NY Chris Mulchay, PhD, Asheville, NC

Hon. Cheryl Joseph, Central Islip, NY

Moderator: Lawrence Jay Braunstein, Esq., White Plains, NY

12:00pm-1:30pm Networking Luncheon

1:45pm-3:45pm Concurrent Sessions 6-10

Trial Track

6. Direct and Cross Examination of a Child Custody Forensic Evaluator

This session will utilize short fact patterns and will focus on preparing and conducting a direct and cross examination of a child custody evaluator. Presenters will address evidentiary rulings, qualification of an expert, effective utilization of the child custody report, existing literature and child custody evaluation standards and protocols, electronic evidence, and virtual child custody evaluations.

David Ladov, Esq., Obermayer Rebmann Maxwell & Hippel LLP, Conshohocken, PA Maria Cognetti, Esq., Cognetti & Associates, Harrisburg, PA Arnold T. Shienvold, PhD, Riegler, Shienvold & Associates, Harrisburg, PA Hon. Cheryl Joseph, Central Islip, NY

7. "Culture Matters" Really? Engaging Cultural Differences When IPV is Present

Using case examples, this highly interactive session will define culture and cultural misinformation in order to explore opportunities, challenges, and strategies for engaging with litigants who are experiencing intimate partner violence (IPV). The first half of the program will focus on a critical redefinition of the term using more current knowledge and debates. The second half will use case examples to develop and integrate an approach that allows for cultural realities but can focus on best outcomes for all.

Sujata Warrier, PhD, Chief Strategy Officer, Battered Women's Justice Project, St. Paul, MN

8. Social Science Research and Child Custody: Is Anything New Under the Sun?

This session summarizes new directions and findings from social science research pertaining to child custody and parenting issues. Research from the past three years will be covered, focusing on hot topics related to resist and refusal dynamics, same sex parenting, overnights, shared/coparenting, and studies not directly germane – but related to – parenting plans. Studies will be summarized with discussion of the implications for legal practice. Discussion will focus on how the research can be utilized in participants' own cases, with consultation provided by the speaker as well as participants.

Marsha Kline Pruett, PhD, MSL, ABPP, Smith College, Northampton, MA

9. How to Improve your Forensic Interviews by Understanding Adults Who Sexually Abuse Children

Both mental health professionals and family law attorneys will, at some point in their career, encounter allegations of child sexual abuse. Understanding how adults who sexually abuse children view the world, and how they present during forensic evaluations will better enable the forensic interviewer to improve their investigative process and will better inform the professionals dealing with these allegations in custody cases.

Graham Hill, PhD, Crimlogic Ltd, London, UK Lawrence Jay Braunstein, Esq., White Plains, NY

10. Mental Health Consultation in Child Custody Cases

The presenters will examine the use of mental health experts as consultants and as expert witnesses in family law matters, focusing on ethical and methodological considerations both for attorneys and for mental health professionals. Topics covered will include legal and mental health perspectives on testimonial and non-testimonial consultation services, the mental health professional's work product review process, and ethical issues involved in offering expert testimony. The presenters will provide resources for consultants and attorneys, and use illustrative material from actual cases.

David A. Martindale, PhD, ABPP, Forensic Psychological Consultant, St. Petersburg, FL **Timothy M. Tippins, Esq.**, East Greenbush, NY

4:00pm-5:00pm Consultation Groups

Join your colleagues for informal discussion and consultation on some of the most challenging topics for family law professionals. Bring your question and most difficult cases for expert feedback.

Evening Dine Arounds

Saturday, September 30, 2023

7:30am-12:45pm Registration

7:30am-12:45pm Exhibit Forum

7:45am-8:30am Breakfast

8:30am-10:30am Concurrent Sessions 11-15

- 11. **Trial Track** Evidentiary Considerations with Mental Health Experts in Child Custody Litigation *Previously offered as session #1*
- **12.** Just Say No? Drugs, Alcohol, and Family Court *Previously offered as session #3*
- 13. Developmentally Appropriate Parenting Plans: Stepping It Up When There Are Allegations of Intimate Partner Violence Previously offered as session #5
- 14. "Culture Matters" Really? Engaging Cultural Differences When IPV is Present Previously offered as session #7
- 15. How to Improve your Forensic Interviews by Understanding Adults Who Sexually Abuse Children Previously offered as session #9
- 10:30am-10:45am Break
- 10:45am-12:45pm Concurrent Sessions 16-20
- 16. Authentication of Digital Media in Child Custody Cases: Checking the Evidence — Previously offered as session #2
- 17. Current Controversies in Understanding and Intervening with Parent-Child Contact Problems Previously offered as session #4
- 18. Trial Track Direct and Cross Examination of a Child Custody Forensic Evaluator Previously offered as session #6
- 19. Social Science Research and Child Custody: Is Anything New Under the Sun? Previously offered as session #8
- 20. Mental Health Consultation in Child Custody Cases Previously offered as session #10

Hotel Information

Capital Hilton

1001 16th Street NW Washington, DC 20036

The Capital Hilton is in the heart of Washington, DC, just steps away from the White House and within walking distance of museums, memorials, theatres, art galleries, shopping, dining, nightlife and more, including the National Mall, Smithsonian Museums, Georgetown, and Metro stations.

Reserve your room today! The Capital Hilton is offering a reduced special rate to conference attendees of \$259 per night for single or double occupancy through the AFCC-AAML room block. On September 5, 2023, any unreserved rooms in the block will be released and the special rate will no longer be guaranteed. Make your reservations online at https://book.passkey.com/go/1734d216 or call or 202-393-1000 and ask for the AFCC-AAML Conference room block at the Capital Hilton in Washington, DC. *All attendees are responsible for making their own lodging arrangements.*

Travel Information

The Washington, DC metropolitan area is served by three major airports: Ronald Reagan Washington National Airport (DCA), which is closest to the Capital Hilton, Dulles International Airport (IAD) and Baltimore/Washington International Thurgood Marshall Airport (BWI).

The Capital Hilton is 15-20 minutes by car from Reagan National Airport (DCA), 45 minutes from Dulles International Airport (IAD) and 60 minutes from Baltimore/ Washington International Thurgood Marshall Airport (BWI). Metro (subway/rail) from Reagan National is approximately \$4; taxi fare from Reagan National is approximately \$24. Ride share services such as Uber or Lyft are available.

Parking: Valet parking is available at the Capital Hilton for \$59/night with in and out privileges.

Climate: Average daytime temperatures in Washington, DC in late September range from low-70s to mid-50s. Be sure to take a light jacket or sweater for evenings and indoors, as meeting rooms and restaurants can be cool.

Of Special Note

Continuing Education

AFCC will provide a certificate of attendance* to participants. The certificate will verify attendance at conference sessions and may be used to apply for continuing education credits with the registrant's accrediting institution. A complete list of conference sessions eligible for continuing education credits will be available on the conference portal website. Registrants' certificates of attendance will only include sessions the attendee signed inlout at.

*An attendee **must** sign in and out on the session's sign in sheets for the session to appear on his or her certificate of attendance. If an attendee is unable to locate the sign in sheet, please ask a conference volunteer or AFCC staff member for assistance.

Psychologists: AFCC is approved by the American Psychological Association to sponsor continuing education for psychologists. AFCC is also approved to sponsor continuing education for psychologists licensed to practice in the state of New York. AFCC maintains responsibility for this program and its content. The program is eligible for up to 15 hours of continuing education for psychologists.

Mental Health Professionals: An application for continuing education approval from the National Association of Social Workers (NASW) will be submitted for up to 15 credits; however, individuals will need to verify approval with their credentialing or licensing boards. If you are a LMFT, LPC, or other mental health professional, you may use the AFCC certificate of attendance to verify attendance at conference sessions and apply for continuing education credits with your accrediting institution.

Lawyers: Maryland and the District of Columbia do not have mandatory continuing legal education requirements. AFCC will apply to Virginia, Vermont, Delaware, and Minnesota for CLE credit. New York attorneys may count this program toward their NY CLE requirement credit earned through participation in out-of-state programs accredited by a New York approved jurisdiction. Delaware is a New York approved jurisdiction. New Jersey attorneys who take courses approved in another state will receive credit for courses approved in that jurisdiction through reciprocity. California attorneys may count this program toward their CA CLE requirement as credit earned through participation in out-of-state programs accredited by a California approved jurisdiction. Minnesota is a California approved jurisdiction.

An application will be submitted to The Law Society of Ontario to accredit the educational program content for Continuing Professional Development (CPD) for lawyers.

Attorneys may also use the AFCC certificate of attendance to verify attendance and apply for credit in their state or territory; however, individuals are responsible to verify that sessions meet the requirements for CLE in their specific jurisdiction.

AFCC and AAML reserve the right to cancel or substitute any presenter or session should circumstances arise beyond our control.

Tabletop Exhibits

Exhibits will be open during conference hours. If you are interested in renting exhibit space or distributing materials to conference attendees, please see the exhibitor prospectus on AFCC's website or contact Abby Rebholz at arebholz@afccnet.org or 608-664-3750.

Dine Arounds

Friday evening is your opportunity to enjoy the area with friends and colleagues. Sign up before 1:00pm on Friday and join a group of 8-12 for dinner at a local restaurant. Restaurant menus and sign-up sheets will be available onsite near registration. Participants are responsible for food, beverage and transportation costs.

Registration Information

Priority Early Registration for AAML and AFCC Members: AFCC and AAML members will receive priority early registration through Friday, June 30, 2023, after which registration will be open to non-members.

AFCC New Membership Special: Join AFCC when you register for the conference and receive a twelve-month AFCC membership for \$150 and save even more by registering at the member rate! To join, simply select the New Membership Special rate on the conference registration form. *The New Membership Special is available only to first-time AFCC members*.

Pre-Conference Institute: Interested in a more in-depth program? Sign up for one of four pre-conference institutes. These institutes take place on Thursday, September 28, 2023, from 8:30am-12:00pm. The institute registration fee is separate from the registration fee for the full conference. Institute registration includes access to one pre-conference institute, institute materials, and a certificate of attendance.

Conference Registration: Includes all conference sessions, access to all electronic session materials, a certificate of attendance, the welcome reception, consultation groups, breakfasts, and the luncheon.

Conference Recordings: This conference will not be recorded, nor will there be an option to attend virtually. No personal audio recording, video recording, or photographing of the sessions will be permitted.

Registration Form

AFCC-AAML Conference • September 28-30, 2023 • Capital Hilton, Washington, DC Advanced Issues in Child Custody: Evaluation, Litigation, and Settlement

Register online at www.afccnet.org

Please type or print clearly. This form may b	e duplicated	d.				
First Name (Dr./Mr./Ms./Judge) M.			I Last Name		Degree	
First name or nickname (as you would like it	to appear	on your name	e badge)			
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City	State/Province Postal Code Country					
Phone	Email					
Do you have any dietary restrictions or other s	special need	s? Please prov	ide details:			
Please circle the appropriate amount(s) below and total at the bottom	Paid by Aug 31	Paid After Aug 31	Institute Selections – Thursday, September 28, 2023 8:30am-12:00pm			
New Membership Special Join AFCC for 12 months and register at AFCC member rates! First-time members only.	\$150	\$150	If you have registered for an institute, select one only: ☐ 1. From Intake to Court ☐ 2. Profiles in Custody: Social Media and Family Law ☐ 3. Thinking about Stress, Trauma and Resilience			
AFCC and AAML Member Rates Pre-Conference Institute Registration Conference Registration Non-Member Rates	\$140 \$625	\$160 \$665	in Children of Divorce: What Can You Do? 4. Advanced Ethical, Evidentiary, and Methodological Issues			
Pre-Conference Institute Registration Conference Registration TOTAL:	\$180 \$725 \$	\$200 \$765 \$	Conference Concurrent Sessions Seating is not guaranteed and will be first-come, first-served. Your selections will ensure that sessions with more attendees are scheduled in larger meeting rooms.			
Method of Payment Registrations must be paid in full prior to as □ Payment of \$ is enclosed (USD)			Please write in one se. Thursday, Septemb 1:15pm-2:45pm 3:00pm-5:00pm	•	e slot ☐ Yes ☐ No	
□ Please charge \$ to my □ Visa □ MasterCard □ American Express □ Discover			Friday September 2 9:00am-10am 10:30am-12:00pm	Keynote Address Plenary Session	□ Yes □ No □ Yes □ No	
Card Number Exp. Date / Security Code Postal Code			1:45pm-3:45pm Session 6-10 Saturday, September 30 8:30am-10:30am Session 11-15			
Name on credit card			10:45am-12:45pm	Session 16-20		
Card Holder's Signature			You may regist	er online at www.afe	ccnet.org	

Cancellation Policy: Transfer of registration to another person may be done once, at any time without a fee. All requests for refunds must be made in writing. Written notice of cancellation received by fax, sent, and confirmed by email, or postmarked by September 12, 2023, will be issued a full refund minus a \$75 administrative fee. No refunds will be issued for cancellations received after September 12, 2023.

You may register online at **www.afccnet.org** or return the completed form and payment to:

AFCC

6525 Grand Teton Plaza Madison, WI 53719 Phone: 608-664-3750 Fax: 608-664-3751 afcc@afccnet.org